

Virtual Meeting

MINUTES¹

Tuesday, 19 January 2021

ATTENDANCE:

Members Present: Cassie Dorsey, Mark Breaux, Carolyn Leuba, Tina Hyatt, Cheryl Mattis and Andrea Nunez.

Members Absent: Renee Mankoff, Janett Rundlett, Rachel Oslund, Marie Ritzenburg, Yolanda Sonnier.

Others in Attendance: Briana Davis

MEETING SUMMARY:

1. MEETING OPEN

- a. 10:00 am; Cassie Dorsey, Chair, called the meeting to order and welcomed committee members.

2. Old Business

- a. Training for Real Estate Professionals: Tina Hyatt shared that she has been continuing to work with Rachel Oslund to finalize the training outline to submit for HCAR approval. She noted that the training should also be submitted to at least two other schools to train more agents.

- b. Building Awareness for Realtors: Cassie Dorsey noted the committee decided to create an outreach contact list during the previous meeting and led discussion to determine progress.

Tina Hyatt stated that she had a list of Howard County Real Estate offices she can share with the committee. She inquired about including the committee logo in their signature lines when reaching out to brokerages and managers. Mark Breaux expressed agreement.

Cheryl Mattis added that information could be incorporated in the constant contact list.

Andrea Nunez expressed she would confirm and follow up with committee members on including the logo within signatures.

- c. Information Cards: Andrea Nunez and Briana Davis shared a draft version of the resource cards for feedback from members. The committee expressed they preferred those that included the QR code for quick access.

Tina Hyatt and Carolyn Leuba suggested linking the QR Code to a resource outlining a list of signs associated with Human Trafficking. Tina Hyatt also suggesting including the Safe at Home Program number since the cards will be given to Real Estate Professionals.

Cheryl Mattis recommended sending to the County Communications team to update visual effects.

Tina Hyatt inquired about printing costs and offered to sponsor printing the materials, roughly 2500-5000 total to start. Mark Breau also expressed he would be willing to sponsor the printing of the initial order.

3. New Business

- a. Safe at Home Program: Tina Hyatt provided a brief overview of the Safe at Home Program and referenced information from the Secretary of State Website². Individuals can apply for the program through the State Department and can receive application assistance either through the state department or local resources such as HopeWorks. Once they are enrolled in the program, they will receive an identification card containing a ID number and substitute address. Tina Hyatt noted the need for clarification surrounding how relator's complete property titles under this program.

3. Announcements and Events of Importance

- a. January 21: Human Trafficking Prevention Coordination Council Meeting, 1:30 pm – 3:00 pm.
- b. January 27: Women's Council of Relators will be presenting, *101 For Relators*, focused on the issue of human trafficking, 9:30 am – 1:00 pm.

4. Additional Items for Discussion

- a. Dr. Calvin Ball, County Executive, will be attending the upcoming HTPCC Council Meeting on January 21, 2021 to discuss progress towards the 2019 Recommendations. Andrea Nunez encouraged committee members to attend if able.
- b. In partnership with HopeWorks, the committee expressed interest in creating a flier to share information with realtors regarding the types of units needed for HopeWorks Residential Program.

5. Next Coordination Council Meeting Date(s)

- a. The next meeting of the HTPCC Real Estate Committee is scheduled for January 19, 2021 from 10:00-11:30 am. The meeting will be virtual.

6. ADJOURNMENT:

- a. The meeting concluded.

Minutes were drafted by: Briana Davis

Cassie Dorsey, Chair



Notes:

- 1) The meeting was conducted virtually due to the COVID-19 pandemic.
- 2) More information about the Safe at Home Program can be found at:
<https://sos.maryland.gov/ACP/Pages/default.aspx>